

## Most of my bills are all due on a monthly basis. What are my options if I'm concerned I'll forget to pay my quarterly utility bill?

The Village of Belgium Utility offers an automatic quarterly utility bill payment program.

With families having busier than ever schedules, this optional program gives residents, who are perhaps concerned about forgetting to mail out their payment or having enough time to drop it off, an additional means to avoid forgotten or late payments. The following is a general overview of how the program works.



- Customers who enroll in the direct payment program will continue receive their regular quarterly billing notice the first week of April, July, October and January annually. However, those enrolled in the program will see “Direct Payment” printed in the upper right-hand corner of their utility bill.
- The automatic withdrawal will occur on your due date. If your due date falls on a weekend or a holiday, the automatic payment will be debited from your account on the following business day.
- Customers using the automatic payment system are responsible for maintaining sufficient funds in their accounts for the dates on which payments are drawn, as well as notifying the Village of any changes in Financial Institution or account(s) therein that could affect the Village’s ability to satisfy their automatic payment authorization.

Currently, ***there is no charge for this service to customers***. If the Utility’s financial institution changes their policy and assesses a fee for the service, Public Service Commission rules require the Utility to pass these fees on to the customer. Written notice would be provided to enrolled customers prior to assessing any processing fees. Please refer to the Enrollment Form for terms and conditions. If you have any questions please contact the Village Hall at (262) 285-7931.